

COMMUNITY PLANNING BOARD MEETING – THURSDAY 27 AUGUST 2009

ACTION SHEET

ITEM NO.	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Councillors A Wright (Chair), J Divers, G McDonald, E McGillivray, G Leadbitter (Substituting for Councillor Paul) Ian Fraser, HIE Moray, Sharon Milton Grampian Police, Ann Lindsey (Substituting for Mike Devenney, Moray College, Rae Cameron, Grampian Fire & Rescue, Dave Duthie, HITRANS and Eileen Bush MVSO</p> <p><u>IN ATTENDANCE</u> Bridget Mustard, CPUM TMC, John Ferguson, CPDM TMC, Jackie Taylor FSFM TMC, Donna Skene, PO TMC, Fiona Simpson EOO TMC, Margaret Forrest SS TMC and Moira Patrick PCSO, The Moray Council, Clerk to the Meeting.</p> <p><u>APOLOGIES</u> Councillors G McIntyre, J Hamilton and P Paul, TMC and Mike Devenney Moray College</p> <p><u>ALSO IN ATTENDANCE</u> Ros Micklem, Scotland Director and Martin Hayward, Policy Manager, both of The Equality and Human Rights Commission</p>	Clerk
1. (a)	Minute of Meeting dated 7 May 2009	<p>Approved subject to details relating to Mike Devenney being removed as an 'Apology'</p> <p>Under reference to paragraph 13 of the Minute in regard to the allocation of funding for the Welfare Benefits Advisor the Chairman advised that the Council was engaged in gathering together all agencies that provide advice in broadest sense in order to put together a tender for this post and he hoped to provide a more positive report to next meeting.</p>	---

ITEM NO.	TITLE OF REPORT	DECISION	ACTION BY
1 (b)	Minute of Special Meeting dated 10 June 2009	<p>Approved subject to minor clerical amendments at pages 4 and 8.</p> <p>Under reference to paragraph 5 of the Minute in regard to the issue of governance arrangements the CPUM advised that it was hoped to bring something back on this to the next meeting of the Board.</p>	<p>Clerk</p> <p>CPUM</p>
2.	Presentation by the Equality and Human Rights Commission on the Single Equality Bill	Meeting noted a presentation by representatives from the Equality and Human Rights Commission.	---
3.	Equality Measurement Framework	Following consideration the Board noted the new framework for monitoring progress towards equality and human rights.	CPUM
4.	Membership & Remit of Strategic Groups	<p>Following consideration the Board agreed:</p> <ul style="list-style-type: none"> (i) to the inclusion of anti social behaviour and community safety core issues as a regular part of the Safer & Stronger Strategic Group agenda; (ii) to the enhancement of the Civic Military Forum membership by extending an invitation to Community Planning Board Members to participate; (iii) not to invite Skills Development Scotland to become an advisor of the Community Planning Board; (iv) to undertake a review of the Community Engagement Group; (v) that the CPUM conduct a review of the number of groups which sit below the strategic groups in consultation with the relevant Theme Groups, and (vi) that the CPUM look further at the inclusion of HITRANS onto the Greener Strategic Group. 	CPUM
5.	Single Outcome Agreement 2008-9 – Unmet Actions	Following consideration the Board noted the actions from the SOA 2009-09 and approved the continuing monitoring of the unmet actions by each of the strategic theme groups as listed in para 3.3 of the report.	CPUM
6.	Public Performance Report (PPR) 2008/9	Noted	

ITEM NO.	TITLE OF REPORT	DECISION	ACTION BY
7.	Single Outcome Agreement 2008-9 – Good Practice	Following consideration the Board agreed that the CPUM select 3 area of good practice to be circulated to Board Members for decision/agreement for submission to the Improvement Service.	CPUM
8.	Single Outcome Agreement 2009-10 – Local Delivery Action Plans	Following consideration the Board: (i) identified any Local Delivery Action Plans which require further information or amendments to be submitted to the next meeting, and (ii) approved Local Delivery Action Plans not requiring further information and agreed to remit them to the appropriate theme group to deliver and monitor.	CPUM
9.	Community Planning Three-year budget	Following consideration the Board: (i) agreed financial contributions by partners to the community planning budget for 2009-10; (ii) agreed to apply to the national participatory budgeting antisocial behaviour match fund to progress the community engagement proposals; and (iii) agreed to establish a project team with representatives from the organisations listed in para 4.9 of the report.	CPUM
10.	Risk Register	Following consideration the Board approved the risk tool to be used by the Partnership to manage identified risk and agreed the suggested list of risks to be explored by the Partnership as part of its register. The Board also agreed to remit the final development of the risk register to the short life working group and that Partners be involved in this Working Group.	CPUM/GP
11.	Fairer Scotland Fund	Following consideration the Board approved the allocation of funding to the proposals listed at Appendix 2 following recommendation by the Social Inclusion Implementation Group.	CPDM
12.	Fairer Scotland Fund – Assisted Recruitment Scheme	Following consideration the Board approved the use of the Fairer Scotland Fund as a match fund in the development of the Moray Assisted Recruitment Scheme. It was further agreed that where possible, Partners consider taking up some of the places on the scheme.	CPDM

ITEM NO.	TITLE OF REPORT	DECISION	ACTION BY
13.	Financial Inclusion Strategy	Following consideration the Board noted the progress of the Financial Inclusion Strategy and the suggested key actions as outlined in Appendix 1 of the report.	CPDM
14.	Citizens Panel – Future Arrangements	Following consideration the Board agreed to defer consideration of this item to the next meeting of the Board.	CPUM
15.	The Nation's Commitment to the Armed Forces Community: Consistent and Enduring Support – A Consultation Paper	Following consideration the Board noted the public consultation paper, and agreed that any comments on the consultation be submitted to the CPUM in order that a response can be formulated.	CPUM
16(a)	Action Sheet from Meeting of Safer & Stronger Strategic Group dated 5 June 2009	Noted	---
16(b)	Action Sheet from Meeting of Wealthier & Fairer Strategic Group dated 21 May 2009	Noted	---
16(c)	Action Sheet from Meeting of Smarter Strategic Group dated 04 June 2009	Noted	---
16(d)	Action Sheet from Meeting of Healthier Strategic Group dated 2 July 2009	Noted	---
16(e)	Action Sheet from Meeting of Community Engagement Strategic Group dated 13 August 2009	Noted	---
17	Date and Venue of Next Meeting	19 November 2009 – Venue to be confirmed.	Clerk

Key: CPUM – Corporate Policy Unit Manager
 CPDM – Community Planning & Development Manager
 PCSO – Principal Committee Services Officer
 FSFM – Fairer Scotland Fund Manager
 PO – Project Officer
 TMC – The Moray Council

Smarter

KEY ACTION	COMMENT
Development and implementation of a Moray Lifelong Learning strategy	Add baseline to targets
Implement 16+ learning choices action plan	Join with FSF information
Attainment	Look at targets to reflect "reducing those who don't achieve"
Wider achievements	Add "work experience and community involvement" to those areas to be measured
More choices, more chances	No comment
Parenting Strategy	Separate targets and actions
Early Years Framework	Separate targets and actions
Getting it Right for Every Child	Link resources for working groups to review of operational groups
Corporate Parenting Strategy	Who is the Elected Member mentioned in the action
Youth Justice Strategy Group	Re-word last target to "reduce" young people offending more than over"
Multi agency action plan	No comment
Domestic abuse	No comment

Greener

KEY ACTION	COMMENT
Widening Travel Choice	Add baseline to target
Improvement, Promotion and Management of Moray's Core Paths Network	Note that action may have long term budget implications to continue to provide the services

Travel planning for organisations and schools	No comment
Design and implementation of Flood Alleviation Schemes throughout Moray	No comment
Awareness raising of alleviation fuels, sources and building techniques	Seek financial contribution from SEPA towards seminars
Adoption of energy efficiency targets and objectives of existing building	No comment
Green Procurement	No comment
Development of waste recycling and diversion	Reword targets in relation to "exceed", "maximum" and "maintain"
Sustainable construction of new developments (no attachment)	Remove

CP Board

KEY ACTION	COMMENT
Implement Fairer Scotland Fund	Remove "work towards" and begin actions with "Improve" Define action 5 with "collective advice service"
Implement Social Inclusion Strategies	Amend date in quarter 4 to "2010"
Implement Council Single Equality Scheme	Need SMART target

Healthier

KEY ACTION	COMMENT
Aid to increase the number of people in Moray to achieve and maintain a healthy weight	Amend Key Action to begin "Increase" Submit a report giving details of what potential resources are required

Aid to reduce the impact of tobacco on the Moray population	Amend Key Action to begin "Reduce" Investigate the status of the Moray Local Tobacco Alliance Submit a report giving details of what potential resources are required
Aid to reduce the impact to long term conditions on the Moray population	Amend key action to begin "Reduce" Define the "agreed reductions" in 1 st target Submit a report giving details of what potential resources are required
Improve support to carers	Investigate quarter 1 milestone comments against recent Committee report to update/amend milestone
Expand preventative and anticipatory care	Define "Falls Group"
Improving Pathways	Define SPARRA Amend "in their own home environment" after "programme"
Adult Support and Protection	No comments
Implementation of substance misuse strategy	Under 2 nd target what is defined as "faster" which can be delivered without an increase in budget
Review and re-design local substance misuse services	Add comment on multiple addiction Under target add baseline
Evaluate clinical/social outcomes for service users	What are the GP figures Add baseline to target
Reduction in alcohol related offending in Moray	Report progress to Safer and Stronger as well as Healthier theme groups

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Wealthier & Fairer

KEY ACTION	COMMENT
Business Gateway	No comment
Business Parks and Industrial Units	No comment
Account Management Programme	No comment
Moray Town Partnership	Amend Quarter 2 to reflect that there is no Buckie Handbook and incorporate the Buckie Business Association
Reduce the number of road accidents in Moray	Add baseline figures with SMART targets
Elgin Traffic Management Plan	No comment
Develop an evidence base to support the case for investment in the A96 and A95	No comment
Rural Development Strategy	No comment
Development of a Moray Life Sciences centre	No comment
Expand the apprentice scheme to all partners and to include graduates and manual workers	Link to FSF and Local Delivery Action Plan
Marketing Moray (no attachment)	Remove as key action
Economic Recovery (no attachment)	Remove as key action

Safer & Stronger

KEY ACTION	COMMENT
Increase the supply of affordable housing	No comment
Improve housing quality in the public and private sectors	No comment
Tackle homelessness	No comment

Multi agency approach to address issues of national security (Government's contact strategies)	No comment
Multi agency approach to implementing local security and emergency issues	Add partnerships actions not just Council actions
Reduction in alcohol related offending (under Healthier)	Report progress to Safer and Stronger as well as Healthier theme group